



Nationally recognised training,  
registration No. 51930

## **BSB41515 CERT IV IN PROJECT MANAGEMENT PRACTICE \$1,500 NO GST**

### Workshop/Qualification Description

This workshop/qualification is suitable for autonomous individuals who identify and apply project management skills and knowledge in a wide variety of contexts. Job titles for these roles may include contracts officers, project administrators, quality officers and small business operators.

Individuals in these roles might be members of a project team, with no direct responsibility for overall project outcomes. Primarily, these roles would support wider project operations. They may use project tools and methodologies selectively to support organisational or business activities.

The Project Management BSB41515 Certificate IV in Project Management Practice workshop is endorsed by the Australian Institute of Project Management and a great way to begin a formal study pathway in this critical discipline. This introductory qualification gives a comprehensive overview of project management fundamentals and develops the key skills required to bring projects in on time and on budget.

**Assessment Prerequisites** There are no formal prerequisites for undertaking the assessment. However, this qualification is not considered entry level (i.e. direct from school), participants are expected to have reasonable levels of: language, literacy and numeracy and to be in a position to assemble the required portfolio of evidence, to enable the final award to be granted.

**Who Should Attend** This workshop is designed for project team members and project office support staffs who seek to reinforce the project management skills they have acquired on the job and those who seek to obtain formal recognition or those seeking to become project supervisors or managers.

**Assessment Outcomes** At the end of the assessment process, participants will be able to demonstrate achievement of the nine competencies listed below for the award of BSB41515 Certificate IV in Project Management Practice.

- BSBPMG409 Apply project scope-management techniques
- BSBPMG410 Apply project time-management techniques
- BSBPMG411 Apply project quality-management techniques
- BSBPMG412 Apply project cost-management techniques
- BSBPMG413 Apply project human resources management approaches
- BSBPMG414 Apply project information management and communications techniques
- BSBPMG415 Apply project risk-management techniques
- BSBPMG416 Apply project procurement procedures
- BSBPMG417 Apply project life cycle management processes

**Assessment** Participants are required to demonstrate **workplace evidence** of the required competencies throughout the duration of the assessment and are required to submit assessment items/evidence consisting of activities based on **actual workplace activities** but can be where required **simulated project management scenarios**. Participants may apply to be assessed subsequently for the AIPM's CPPP award. Dr Keith O'Shea PhD (Proj. Man) Director of QTC Consulting is a registered assessor with AIPM. This course will also prepare participants for PMI's CAPM exam, all students have access to recorded project management tutorials and interactive quizzes (sample multiple-choice exams).